

Monrovia Historical Museum Foundation, Inc.
Executive Board Meeting
Thursday, January 19, 2017

Franci Bolen
Pam Barkas

Laura Martorana
Betsy Woodford

The meeting was held at the home of Pam Barkas and was called to order at 7:12 by President Franci Bolen.

The minutes from November were accepted as presented.

Treasurer's Report: No financial action has occurred over the last month
Laura will have all the financial data moved from Quicken to Quickbooks by April. At that time, the board will meet to form a budget.

Bills: Approval for the payment to Denram in the amount of \$40.78 for reproduction of Susie Ling's History of African Americans in Monrovia.
Register4Less: \$15.95. The board approved reimbursement to Laura Martorana.
A motion was made to remove former President Steve Baker as signer on the checking and savings account. Paperwork was signed for the bank to do this.

Correspondence:

§ Former member-at-large Ron Scwhartz confirmed receipt of letter that he received from the board indicating he was no longer on the board due to his lack of attendance and reaffirmation of his desire to run for his office as his term was up. [See attached e-mail for the content of Ron's e-mail.] In his e-mail, Ron verified that he did not wish to remain on the board due to time constraints.

§ The Tzu Chi school had contacted the board by e-mail requesting a visit. Franci will follow up with the fifth Tzu Chi school on scheduling a tour for students.

Reports

President's Report: Franci is communicating again with Rebecca from Community Services who is back from maternity leave.

Vice President's Report:

- 7 children showed up for story time today, January 19th. The event continues to be a success.
- John Watson came by for more museum rack cards. Because they are expensive, Betsy is going to look into getting cheaper rack cards for the Welcome Wagon
- Betsy is going to e-mailing out to the membership upcoming events for January and February
- A motion was made an approval was given to Betsy for the purchase of stamps, not to exceed \$30, for the mailing of the calendar to the membership.
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Collections Manager

< The Laretta Walker estate has donated an additional item, a desk, to the museum.

Membership: Nick was absent.

Newsletter: Franci is ready to start the newsletter. Franci solicited written articles from board members. Articles were discussed and people volunteered to write them.

Public Relations:

< No business.

Old Business:

- a. Review of Mark Still's Strategic Plan will be re-posted on Slack and discussion will be **CARRIED FORWARD**
- b. Joint event with MAFA. A motion was made to approve the event. The event was unanimously approved.
- c. Plan to hire Galen Wilkes is closed for now.
- d. Placement of signs from Shaffer Awards. Placement is above the door in the East Wing, For Denise, the plaque will appear at the bottom of the stairway and at the top of the stair above the door.
- e. Dedication of East Wing and research center. **CARRIED FORWARD**
- g. Betsy's proposal of letters to business supporters for 2017 is **CARRIED FORWARD**
- h. Betsy and Nick's proposals for program/events for member is **CARRIED FORWARD**
- i. Discussion of spring general meeting: Steve Baker, Sandy Burrud, and Louise Robertson from the Monrovia Historical Society have been meeting with Betsy and Nick. The April date has yet to be determined. People from city employees to members of other Monrovia groups will be invited. There was extensive discussion on the serving of alcohol. A motion was made to co-host the event as proposed without alcohol. The motion was carried. Betsy will take the board's decision back to the Monrovia Historical Society to see if they will accept hosting the event at the museum with no alcohol.

New Business:

- a. The museum will not be open for the MOHPG tour, but will be open for its normal hours from 1-4.
- b. Memorial for Kris. Discussion was to use the donation money to buy a 56" scanner. Any additional money may be obtained from the City. Pam will get a quote on the scanner.
- c. The gift for the departing president Steve Baker may be a membership to Ancestry.com. Pam will determine what kind of membership he has now.
- d. It was voted to give Ron Schwartz a \$100 Visa card to spend as he wishes.

The next board meeting will held on February 24th at 10:00 a.m. at the Monrovia Historical Museum.

The meeting adjourned at 9:22.